



Annual Assessment Report: 2023-24

Unit - New Student and Family Programs

Unit - New Student and Family Programs: Assessment Report

Outcome

Outcome Name: Student Leader Outcomes

Outcome: By July 2024, New Student and Family Programs will develop student leader outcomes to provide foundations to student leader training & development for all student employees in NSFP.

Outcome Status: Archived

Assessment Period(s): 2023 - 2024

ACTIONS & IMPROVEMENT PLANS

Optional:

This is a brand new initiative that was created in Fall 2023.

Future Improvements: Assistant Directors and student supervisors will continue to meet regularly to collaborate around on-boarding, training, and supervision of student employees to utilize these outcomes in their experience.

Individual(s) Responsible for Improvement Plan: Student Supervisors in the Unit (multiple)

Resources Needed: The outcomes will continue to be reviewed and evaluated each cycle so they stay relevant and achievable as our student roles and responsibilities change in the future.

Outcome

Outcome Name: Student Leader survey

Outcome: By July 2024, New Student and Family Programs will implement strategies to effectively enhance the student leader experience based on quantitative and qualitative feedback provided in the Spring 2023 Student Leader Survey.

Outcome Status: Archived

Assessment Period(s): 2023 - 2024

ACTIONS & IMPROVEMENT PLANS

Optional:

We are always trying to enhance the student leader experience and the team spent a lot of time and capacity on developing common materials and approaches to supporting our student employees. I am excited by the energy of collaboration and this process will be on-going to support on-boarding, training, and supervision.

Future Improvements: The Student Leader Supervisor working group will continue to create structure and organization across all teams for future academic years.

Individual(s) Responsible for Improvement Plan: Student Leader Supervisors (multiple)

Resources Needed: Assistant Directors and student supervisors will continue to meet regularly to collaborate around on-boarding, training, and supervision of student employees to utilize these outcomes in their experience.

Unit - New Student and Family Programs: Assessment Report

Outcome

Outcome Name: 3-year budget projections

Outcome: By July 2024, New Student & Family Programs will create 3-year budget projections for expenses and revenue for all unit funds to improve spending assessment and planning.

Outcome Status: Archived

Assessment Period(s): 2023 - 2024

ACTIONS & IMPROVEMENT PLANS

Optional:

N/A

Future Improvements: We will do this again next year and adjust to enrollment trends as needed.

Individual(s) Responsible for Improvement Plan: Director, Business Manager

Resources Needed: This is ongoing process of setting budget projections so we will continue to build off this foundation each year to always have a 3-year budget projection with our current program and staff structure.

Outcome

Outcome Name: NSF breakdown

Outcome: By July 2024, New Student & Family Programs will establish a clear breakdown of New Student Fee funds and display it on the unit website.

Outcome Status: Archived

Assessment Period(s): 2023 - 2024

ACTIONS & IMPROVEMENT PLANS

Optional:

This is something we have had in the past that I want to get back to showcasing transparently to students and families about what the new student fee entails

Future Improvements: We plan to do this for FY25 based on the budgets we set for programming and staffing needs. This will be done with the Director and Business Manager, with input from all staff in terms of needs for programming and staffing.

Individual(s) Responsible for Improvement Plan: Director, Business Manager

Resources Needed: We will pursue once the FY25 budgets have been set

Outcome

Outcome Name: Unit recommendations

Outcome: By July 2024, New Student & Family Programs unit staff will engage in dialogue around opportunities for increasing efficiency and effectiveness in our initiatives to provide recommendations for future changes in the areas of on-boarding/training, communication, and assessment.

Outcome Status: Archived

Assessment Period(s): 2023 - 2024

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ACTIONS & IMPROVEMENT PLANS

Optional:

Continue to build upon the work around project management and Smart Sheets in 2024-2025.

Future Improvements: We plan to reschedule the CAS review once fully staffed that will allow us to identify areas of growth more formally in the unit. Until then, we will continue to focus on project management and communication, as well as enhancing our on-boarding as on-going process for new staff. The Director will work with the Associate Directors to lead their teams in utilizing these new tools and approaches, and facilitating discussion throughout staff meetings in 2024-2025.

Individual(s) Responsible for Improvement Plan: NSFP Staff

Resources Needed: Filled staffing vacancies and capacity to conduct the CAS review overlapping with our strict program timelines.