**Academic Program Review**

Interdisciplinary Program name goes here

### Prepared by: NAME, TITLE

###  NAME, TITLE

###  NAME, TITLE

###  NAME, TITLE

###  NAME, TITLE

### **Submitted on [DATE]**



# Table of Contents

*Insert TOC here once report has been written.*

# [program Name]

## Mission

*Describe the mission of the program in relation to the university’s mission and current strategic plan.*

## Program Overview

*Describe the history and development of the program, including any concentrations, tracks or specializations that are offered. For programs that are well established, discuss how the program has evolved over the years and how it has adapted to changes in the field and/or the university. For programs that are newer, describe the initial expectations for the program (possibly in SCHEV proposal) and any major changes that have been made so far.*

## Internal Academic Ties and Contributions to University-wide Initiatives

*Discuss academic ties to other units on campus. The following section should include, but is not limited to, the description of the unit’s participation in the following initiatives:*

* *Quality Enhancement Plan*
* *Mason Core*
* *Mason Impact*
* *Mason Korea*

*Additionally, please discuss how involvement in any internal initiatives by the unit may vary by degree program or program concentration.*

## External and International Relationships

*Report major educational collaborations with local, state, national and international organizations or institutions. The following section should include, but is not limited to, the unit’s description of its relationships in the following areas:*

* *Study abroad*
* *Internship partnerships*
* *Research partnerships*
* *Program articulation agreements*

*Particular attention should be made to highlighting the number of students and/or faculty engaged in these partnerships and whether engagement varies by degree program.*

## Alumni Relationships and Activities

*Discuss the relationship the unit has with its alumni, which should include the following information:*

* *The manner and frequency with each the unit engages alumni*
* *Special programming offered to alumni by the unit*
* *Special recognitions given to alumni by the unit*
* *Involvement of alumni in review of student projects/work*

*Particular attention should be made to highlighting the number of alumni engaged in these activities and whether engagement varies by degree program.*

## Distance Education

*Report the unit’s distance education offerings, both courses and degree programs. Explain plans for developing further distance education opportunities in the short and long term. Specify the extent to which the unit has worked with Mason Online or Wiley to develop distance education offerings. Additionally, please explain how distance education courses and degree programs provide comparable and equitable learning experience if the same courses and degree programs are offered in a different modality. Note: Only include permanent distance education courses and degree programs, not those that have been temporarily shifted to remote instruction during the COVID-19 pandemic.*

## Faculty Profile

*Discuss the faculty profile in terms of proportion of tenure-line faculty, full-time faculty, and faculty with terminal degrees. Use the Faculty Dashboards provided by OIEP as your information sources. Address the diversity and area expertise of the faculty. Include relevant findings from the APR Faculty Survey regarding overall faculty satisfaction with the unit. Please do not include faculty CVs or bio sketches.*

## Resources

*Report the unit’s resources. The following section should include, but is not limited to, the following resource items:*

* *Physical space*
* *Equipment*
* *External gifts through donors*
* *External grant funding*
* *Amount or role of support staff*

*Particular attention should be made to highlighting whether resources available vary significantly by degree program.*

## Size and Scope of the Program

*Analyze and discuss five-year trends of enrollments and degrees granted. Explain any major changes or significant downward or upward trends. Comment on retention of students in the program.*

**Success, Engagement, and Equity Information**

*Using* [*OIEP dashboards*](https://oiep.gmu.edu/data-analytics-research/) *please provide a unit overview of the following items:*

* *Number of admits and acceptances into unit*
* *Enrollment overall and by cohort*
* *Retention rate (e.g., fall-to-fall)*
* *Graduation rate*
* *Engagement in Student Activities and Events*
* *Engagement in Student Services*

*The items listed above should be analyzed in a segmented manner by variables such as: race/ethnicity, gender, Pell status, first generation status, etc. Particular attention should be paid to whether demographic and socioeconomic variables impact access, achievement, engagement, and success within the unit. Finally, the section should address how the segmented analysis of the success and engagement indicators compare to Mason’s overall rates.*

## Discussion of Curriculum

*Discuss the curriculum: identify core courses and requirements, describe WI, RS, and synthesis courses as well as capstone experiences, internships, and senior paper/project requirements or options. Describe any major changes to the curriculum that have recently been made or that are planned for the very near future. Attach a curriculum map, either in this section or as an appendix.*

## Peer Comparison

How does the program as a whole compare to level and or aspirational peers? The peer comparison may be qualitative or quantitative. Comparisons might include the number and type of degree programs offered in the home unit, number of degrees granted, admissions criteria and acceptance rates, number of program faculty, levels of graduate student funding, etc. Programs are responsible for identifying peers. Programs do not necessarily have to use institutions on Mason’s peer institution list. OIE can help with finding publicly available data from SCHEV and the U.S. Department of Education.

## SWOT Analysis

Report strengths, weaknesses, opportunities and threats to the program.

## Other Relevant Information

Discipline- or program-specific accomplishments, needs, and concerns that help others to best understand the program. Consider including upcoming or planned changes, challenges, initiatives, etc.

## Program Level Outcomes and Assessment

*List the program’s 5-7 student learning outcomes and for each outcome describe the measures and methods of the assessment, findings, whether the findings met the achievement target and what changes or improvements have been made as a result of the assessment. Units that offer programs at Mason Korea must report separately on Mason Korea students. Include the assessment instruments used (rubrics, achievement criteria, etc.) in an appendix to the APR self-study report.*

## Interpretation of Results

What meaning does your team make of the assessment results? Describe the “big picture” or broader implications of the findings.

## Program Goals and Improvement Plans

*Based on the outcomes assessments, student success data and other evidence evaluated in the APR process, identify goals and improvement plans for the program. An improvement plan should be developed for each goal that includes objectives, strategies for achieving the objectives, the anticipated timeline for achieving each goal, potential barriers, resource requirements and a process for evaluating achievement.*

## Concluding Statement

Discuss the main accomplishments, concerns or issues, and resources needed to carry out plans. Acknowledge upcoming involvements or issues to consider. Discuss decisions and recommendations for the program’s programs.